

Minutes of Bute BID Board Meeting

Date: 14.01.26				
Location: 5.30-7pm				
Attendees:				
Duncan Martin (DM) - Chair Reeni Kennedy-Boyle (RKB) Phil Prentice (PP) Jim Brodbeck (JB) Ian McCulloch (IM) Rachel Greenwood (RG) Fergus Murray (FM) Kirsty Durrant (KD) Jill Devlin (JD) Cathy Craig (CC) – Guest from AITC joined 5.30-6.00				
Apologies for Absence: Rachel Greenwood (RG)				
1. Welcome from the Chair				
DM Welcomed everyone and thank you for joining, thanks to Jim for hosting the meeting on Bute				
DM Introduces - guest speaker from the AITC Cathy Craig, thank you for joining to discuss improving on the link between Bute BID and AITC.				
Cathy Craig, CEO of Argyll and Isles Tourism Co-operative Introduction to the AITC, talked through slides which have subsequently been forwarded to the board via separate email – 16.01.26 JB – raised his knowledge of social media and would be happy to engage with CC CC – suggested that IOB Bute should have representation at the summit in Dunoon CC – shared a document on how the RV is calculated and can be appealed, this was forwarded to the levy payers – 17.01.26				
Declarations of Interest: None				
Minutes of previous meeting of 17th Dec 25				
IM – Proposed approval				
RKB – Seconded approval				
Actions				
No Details of Action Date Raised & Raised By Who to Act Feedback				
1	Feedback from Robertson presentation - next steps	17.12.25	All	Agreed to move this forward - PP to contact Lindsay Move to another action.

2	Update on playpark site tests	17.12.25	KD	There is still a process to work through, the results have not raised any issues.	
3	Update on potential interest in using the Pavilion for conferences	17.12.25	FM	Democracy Event 2027 2000+ delegates location tbc but it will either be Bute or Pitlochry, FM pushing for Bute. Concerns ref accommodation availability, confirmed not all stay over, camping is an option.	
4	Newsletter frequency to be agreed	17.12.25	All	Agreed bi- monthly First edition Jan	
5	Events Calander	17.12.25	JD	Proposed launch easter weekend JD has meeting with a local artist to discuss contacts with performers etc. JD to run a simple spreadsheet and the events to be advertised. JD to produce a document to summarise and send to the board for review.	
6	Issue director training pack	17.12.25	JD	Emailed - 19.12.25 to Bute BID Board	
7	Contact to be made with Lindsay McNaughton regarding next steps on the Robertson Business Growth Program	14.01.26	PP		
8	Contact to be made with Caledonia Play ref revised quote and a lead time once the order is placed	14.01.26	DM		
9	Events calendar – next steps	14.01.26	JD	Process to be documented and circulated to the board JD to contact KD ref permissions.	
10	AITC Summit Dunoon 19 th March Rep from IOB BID to attend	14.01.26			
11	Briefing from Fergus Walker to confirm the threshold of RV which	14.01.26	FM/KD		

	can be circulated to the levy payers				
12	Communication Strategy	14.01.26	JD + All		

3. Brief Project Update

Update from Argyll & Bute Council:

FM

IM raised threshold of the RV, a briefing to follow from Fergus Walker

Pavilion - ongoing reaching out to other organisations such as the winter gardens and Adventure Lane for collaboration, currently working on the business case for the Pavilion

Royal Hotel – design ongoing

Albert Place – funds to be applied for

Former School – funds applied for demolition

1. Newsletter Frequency – discussed see above, can we track views? RKB raised the need for a communication strategy which would include aims, achievements and measurements of success. KD to be added to newsletter circulation
2. Celtic Cousins – PP has meeting with dance group tomorrow update to follow
3. Website – quote requested and will be circulated as current needs improving JB to be part of process as his area of expertise.
4. Guildford Square Bus Shelter – due to the design the cost to repair is £45k, paperwork with procurement, design under review due to cost of repairs - RKB
5. Power supplies – funding applied for upgrade of the electric car chargers in Guilford Square can we link into this for the 32amp project? Kilchatten Bay power requirements and Port Bannatyne to be confirmed – JD
6. Amphitheatre - DM/JD
 - Phase 1 – pending PP meeting with A+BC
 - Power wash
 - Landscaping and path to the store
 - Quotes have been requested
 - Phase 2
 - Renew/repair woodwork
 - Lighting
 - RKB - suggested Common Good Fund
 - DM to email RKB ref lighting failure at the amphitheatre
7. Lights on the prom – is permission required? - JD

4. Budget and management accounts

Accountant to produce management accounts for Feb

5. Media and Marketing

Focus to be on Visit Bute and AITC for most of the marketing this season

CC working with Calmac to put QR codes on tables

6. Christmas Lighting Festival

IM has sent out a separate document which has been circulated to the board and a proposed subcommittee to work through this, updates to follow

7. AOB

JB – raised the election and revisit of the mission statement, PP stated this would be included within the proposal document which sets out the goals for 5 years.

JB – would like to be a second pair of eyes on the website quote, PP to forward

The meeting closed at 6.45pm