

Minutes of Meeting Bute BID Board Meeting

Date: 11th October 2023

Location: Bute Fabrics 5.30pm

Attendees: John Glen (JG)
 Sophie Reid (SR)
 Jennifer Dougal (JD)
 Willie Glen (WG)
 Sara Goss (SG)
 Erin Murphy (EM)
 Duncan Martin (DM)
 Alister Forsythe (AF)
 Fergus Murray (FM) – Teams
 John Weir (JW) - Teams
 Alayne Byers (AB)

Points Discussed	Follow Up
1. JG welcomed everyone and gave apologies for those not in attendance – David Adams-McGilp	
2. No Declarations of Interest offered	
3. No one had any comments to follow on from the Minutes of September Board Meeting.	
4. Finances Budget being sent to WG and AB.	
5. Fergus Murray Update: Pavilion – work continues, the tender exercise has the go ahead and is underway, reports expected end of the year. Royal Hotel – Historic Environment Scotland (HES) were on Bute today to visit the old hotel, it was a positive visit and HES are keen to help, it was suggested there may be a way forward. Albert Pier – approval expected tomorrow for demolishing and clearing, as the Roads Dept. are busy with flood damage at the moment the area will for now be for bus parking and discussions will take place at a later date for other ideas. Food strategy – one million grant for Fyne futures to work on net zero food growth project. THI & fit out work is ongoing on Victoria Street, the old Royal Bank of Scotland bldg. is nearly complete, services points now being worked on and the Council employees from Eaglesham House will hopefully get to move in by the end of this year / beginning of next. Colin Fulcher will have full update on completion dates. They have a snagging list to complete first.	
6. John Weir Managers Update: JW reported on changes to Isle of Bute Trust. JW advised there will be a letter coming to us regarding the grant money of 44k from the council, the board need	

<p>to decide what to do with it. This is a capital only grant JW advised the Board that Project Play Park will no longer work with the BID on this project.</p> <p>EM asked as this is now under our remit what are the guidelines / deadlines for the Childrens Corner project. JW advised the Wickstead have provided the park items and will install the park with no moving parts (as these will require a lot of maintenance).</p> <p>EM asked as we are now in charge of the play park if we can change the items for the park as she feels we can get more for the money. JW – Yes if you feel it appropriate.</p> <p><i>JW had to leave the meeting early for a prior engagement.</i></p> <p>FM confirmed that the items of the park may be changed but they must be robust, low maintenance items. Insurance for the park will be with the BID.</p> <p>AF asked if the insurance could piggyback off council insurance, FM advised it could not.</p> <p>DM confirmed that Robertsons are willing to help while they are working on the Pavilion. The Board agreed that the park will be kept with the BID and completed. A meeting to discuss ways forward for the park has been arranged for Wednesday, 18th Oct. in Bute Fabrics office.</p> <p>SG asked FM if there were more funds available for the play park, FM advised that not right now but once we have a park, there can be more funds available to expand.</p> <p>DM asked for up to date locations drawings and plans.</p>	<p>ALL BOARD</p> <p>JW/AB</p>
<p>7. Painting SG advised the Board that Tony Gregory has offered to paint the Bute crests on the lampposts for minimum wage, he used to do this before with Ian Gillespie, he has said he will do one free of charge and allow the Board to decide. JG suggested we time how long a lamppost will take.</p>	<p>AB/SG</p>
<p>8. Marketing SG informed that the trifold for Direct Distribution is nearly complete, if we go ahead with this the costs will be: Printing - £1070 (30k copies) Direct Distribution - £1200, covering tourist attractions, hotels, bus stations, and travel centres in Edinburgh and Glasgow as well as the BP Harthill M8 Motorway station.</p>	<p>SG/AB</p>

<p>Board agreed to go ahead with this.</p> <p>75 Media – AB advised the Edinburgh Board will not be available until January 2024, Board asked to see what can be done for February 2024.</p> <p>Visit Scotland meeting on Friday regarding updating the Bute information on their website.</p> <p>Visit Scotland Tear off map – the Board agreed for AB to increase the advert size to medium for £52.</p> <p>The Board agreed to do a photograph competition and to use the winning photo on the billboard advertising campaign next year.</p> <p>AB and SG informed that MacKirdy’s still haven’t come back to us about branding one of their trucks, so we looked at branding trucks in England, cost for 1 truck for 6 months is £3,100, if we get more trucks we get more discount. We could do a package deal with Visit Scotland or WAA SG and AB to discuss options with Cathy Craig and David Adams-McGillp.</p> <p>WG asked about a Remembrance Sunday gobo, SR will order.</p>	<p>AB/SG</p> <p>SG/AB</p> <p>AB</p> <p>SG/AB</p> <p>SG/AB</p> <p>SR</p>
<p>9. Any Other Business:</p> <p>Christmas Light Switch On - 24th November 2023 has been decided for the switch on, AB and JD checking the Guildford Sq. lights on Friday.</p> <p>We need to think of someone to turn the lights on, FM said they use a young local champion / achiever / hero.</p> <p>Sector Meetings – JG & DM to discuss for producers / manufactures.</p> <p>Shop Front Grants - need to see what the levy payers are saying about it in the survey and will discuss with the new Manager.</p> <p>Bute Oasis Food Bank – JG said we will discuss further with the Council.</p>	<p>AB/JD</p> <p>ALL BOARD</p> <p>JG / DM</p> <p>ALL BOARD</p> <p>JG</p>
<p>Date of next Board Meeting: 8th November 2023</p>	
<p>THE MEETING ENDED.</p>	