

Minutes of Meeting

Bute BID Board Meeting

Date: 12th July 2023

Location: Bute Fabrics 5.30pm

Attendees:

- John Glen (JG)
- Jennifer Dougal (JD)
- Willie Glen (WG)
- Sara Goss (SG)
- Lesley Paul (LP)
- Duncan Martin (DM)
- Fergus Murray (FM)
- John Weir (JW)
- Alayne Byers (AB)

Points Discussed	Follow Up
1. JG welcomed everyone and gave apologies for those not in attendance –Sophie Reid, Erin Murphy, Alistair Forsyth and David Adams-McGilp	
2. No declarations of Interest offered	ALL BOARD
3. No one had any comments to follow on from the Minutes of May’s Board Meeting.	
4. Fergus Murray – Update <ul style="list-style-type: none"> - Renewal Growth & Pavilion – work is continuing, - There is an event to sell the Pavilion project and attract money which is being held at Scottish Parliament in Edinburgh on 5th Sept, 200+ attending including Ministers, representation from Bute BID required, JW and JG to attend. - A council funding decision will be made in August also regarding the Pavilion. - Albert Pier – researching demolition costs to clear the site. - Academy Bldg. – preparing the report to have the bldg. de-listed. - Royal Hotel – ongoing issues. - Business Gateway – have small business grants, 300 or 400 funding from the Government. - JW is in discussions with Bute Berthing and requires details by August to discuss further. 	

<p>5. Mansion House Project</p> <ul style="list-style-type: none"> - DM advised that a staff announcement was made about an activity centre for the town and Mansion House. - The project has hit a stumbling block as MS building is not ready and they are in discussions about lease agreements. - JG advised that because the Yard is more of an event space the Mansion House Bldg. may not be ideal. - FM advised that the council are still talking with SUPUTO about funding for the Pavilion, it will be interesting to see what SUPUTO comes back with. - JG advised that Julie Tait was pushing the Pavilion for Culture and Arts, that is why Mansion House Bldg. was suggested. - FM advised that they are shifting the dynamics of the Pavilion to gain more funding. - JG advised it would be easier for us to get behind the Pavilion if it was more for the whole community. 	
<p>6. Manager's Report was circulated by email and seen by all</p>	
<p>7. Finances</p> <ul style="list-style-type: none"> - No issues were raised on the finances sent out, expect AB to reduce JW Salary to pro rata. 	<p>AB</p>
<p>8. Any Other Business</p> <p>AITC Hospitality meeting</p> <ul style="list-style-type: none"> - SG ran through the hospitality meeting held in the Discovery Centre, Cathy Craig informed the attendees what AITC was, what they do, ran through statistics and what people are looking for. - Cathy Craig will be happy to return in the winter and do another meeting as well as a product development workshop. This will be 4hrs long and will require guaranteed numbers. <p>Isle of Bute Trust (IOBT)</p> <ul style="list-style-type: none"> - JW advised he has requested a meeting for the IOBT to discuss Childrens Corner (CC) and Project Play Park (PPP) - He needs to know the way the Board want to go with this. - The money for CC was allocated to the BID, PPP were to up-keep the park. - JG asked what the ballpark figure is, for maintaining the items in the park. 	<p>SG / AB</p> <p>ALL BOARD</p>

<ul style="list-style-type: none"> - JW will find out costs and insurances required. - FM suggested sponsorship from businesses. - FM asked if the BID would take on the responsibility and provide the money. The Board wants to see this project happen but are not sure this is the right way to spend levy payers' money. - DM suggested asking if Apple Tree would be interested in taking it on or For Bute. - FM suggested he may be able to obtain a little more capital. - JD suggested asking the Community Council if they will take it on. - JW advised Tom Murphy agreed for Donald MacPhee to do a free safety inspection course. - SG asked if we were given the 44k on the basis of PPP having 7k in the bank and was there guarantees given that the money had to go on a playpark, FM said no the money was given to the BID and can be used for whatever we want. Can we do collection tins? Answer. We would need to be a SCIO. - Everyone agreed Bute needs a park and it would be a shame for this not to go forward. - LP asked who will project manage the play park, JW advised Donald MacPhee. - DM advised that the contractors working on the Pavilion (Robertsons) asked who the charities on Bute are, as they try to offer community benefit projects in the areas they are working, DM said that Kelly Harkness their community Advisor is coming over to meet him tomorrow (Thursday 13th) and does the Board want him to approach them to see if this project would be suitable. The Board requested DM to raise the issue. FM said you will need to have definitive costs and insurances. - SG advised that John Ross (Robertsons Project Manager) has already spoken to For Bute and Apple Tree to see if they can do anything for them. 	<p>JW</p> <p>JW</p> <p>JW</p> <p>DM JW</p>
<p>Budget</p> <ul style="list-style-type: none"> - JD asked what is £2500, for under entertainment, JW advised it is for any performances in the Amphitheatre. - JW also advised that marketing budget comes from £85 VB (less operational cost) x the number of levy payers we have, this amount needs to be spent on marketing. 	
<p>Sector Meeting - Accommodation</p> <ul style="list-style-type: none"> - JD advised the meeting was well received it was requested that they want more marketing off the island 	

<p>and possibly in Europe as more people are not wanting to go hot sunny destinations these days. They request more facilities for children and are keen to have an event in April or Sept.</p> <ul style="list-style-type: none"> - JW advised Really Jiggered where interested to come and do an event on Bute. - We informed the attendees of the trifold for the publicans and informed we are doing one for the cafes and restaurants next. These were well received. We were informed they are receiving more and more weeklong stays in their accommodations. 	
<p>HUQ</p> <ul style="list-style-type: none"> - JW advised he had a meeting with HUQ regarding collating statistic for the island, the cost to do this for a year is not huge, he will circulate, and it can be discussed at the next meeting. - JD mentioned the council app., SG advised that David Brown was not happy with this, FM provided the names Douglas Grearson & Colin Young if changes or add ons are required. 	<p>JW / ALL BOARD</p>
<p>Survey</p> <ul style="list-style-type: none"> - AB provided the draft questions for the annual survey, AB to circulate by email for approval and go ahead. 	<p>AB</p>
<p>Shop Front Grants</p> <ul style="list-style-type: none"> - AB to send email to those who have been awarded a Shop Front Grant but not completed their Shop Front yet informing them that it will end this Sept 2023, JW advised a 30-day notice to use your grant, to be sent out in Aug. - LP suggested reallocating any unused grants to others that missed out. 	<p>JW</p>
<p>Empty Shops</p> <ul style="list-style-type: none"> - FM advised that a group has been formed to focus on the vacant shops and derelict buildings around, FM shops not have the knowledge. We need to create and send FM a list of the properties with photos and owner details. - LP suggested vacant shops could be decorated, FM advised internal transfers, anything can be done behind the glass. - Jaimie Murray video to be circulated, can be tweaked to remove face coverings, or change voice over etc. needs immediate response. - JW suggested we review our achievements this year, are we all happy with what has been done so far? 	<p>JW/AB</p> <p>ALL BOARD</p> <p>AB</p> <p>JW</p>

<ul style="list-style-type: none"> - LP advised that the Article of Association is still not on Companies House, this was noted by Tim Saul at the AGM. JW to follow up. Yet Again. - WG asked for an update on the projector project, we have not yet found funding for this, JW having discussions with Marilyn Reiley to find something suitable. - JD is to meet with Bob Henshalwood next week regarding using artists artwork for display. 	JW
	JD
<p>THE MEETING ENDED.</p>	